

BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

MINUTES OF THE MEETING OF THE BOARD

DATE 28 November 2012

**PLACE 1511 Pontiac Avenue, Building 68-1 Conference Room,
Cranston, RI**

**MEMBERS PRESENT Chairman Steven Pilz, Vice Chair Sara Bradford
and Secretary Michael Dowhan**

MEMBER ABSENT Mr. John Carter, Board Member

OTHERS PRESENT Mrs. Lois A. Marshall, Administrative Assistant

**AGENDA ITEM 1 Chairman Pilz called the meeting to order at 2:18
PM.**

Call to Order

**AGENDA ITEM 2 Vice Chair Bradford made a motion, seconded by,
Secretary Dowhan to approve the**

**Approval of Minutes Regular and Executive Session minutes of the
24 October 2012 meeting. The**

motion was passed; three in favor and one absent. Voting in favor were Chairman Pilz, Vice Chair Bradford and Secretary Dowhan. Mr. Carter, Board Member was absent.

AGENDA ITEM 3

Executive Session Because of the nature of the following items, Chairman Pilz made a

motion, seconded by Vice Chair Bradford to hold an Executive Session

according to Section 42-46-5a of the Rhode Island General Laws, for sessions or

work sessions pertaining to collective bargaining or litigation under Section 42-46-

5(a) (2) and for investigative proceedings regarding allegations of civil or criminal

three in favor and one absent. Voting in favor were Chairman Pilz, Vice Chair Bradford and Secretary Dowhan. Mr. Carter, Board Member was absent.

Chairman Pilz made a motion, seconded by Secretary Dowhan, to seal the executive session and record the votes taken in executive session pursuant to RIGL §42-46-4 and §42-46-5. The motion was passed; three in favor and one absent. Voting in favor were Chairman Pilz, Vice Chair Bradford and Secretary Dowhan. Mr. Carter, Board Member was absent.

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Chairman Pilz made a motion, seconded by Secretary Dowhan, pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a).

The motion was passed; three in favor and one absent. Voting in favor were Chairman Pilz, Vice Chair Bradford and Secretary Dowhan. Mr. Carter, Board Member was absent.

Record of Votes Taken in Executive Session

Executive Agenda Item #3.1. – Disclosure deferred.

Executive Agenda Item #3.2. – Disclosure deferred.

AGENDA ITEM 4

Correspondence 1. RIASLA Newsletter was received.

AGENDA ITEM 5 a. Rules & Regulations

Old Business

Chairman Pilz will contact Board members to reschedule a workshop

to continue their review of the Board's Rules and Regulations. The Board would like to incorporate ECE evaluations services to their Rules and Regulations.

b. Legislation

No new information to report.

c. Miscellaneous

None

AGENDA ITEM 6 a. Miscellaneous

New Business

1. Review sheet for applications

The Board will review a uniform review sheet for applications.

2. Correspondence to be sent to Michael McCormick, PLS for clarification.

b. Next meeting – 23 January 2013

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AGENDA ITEM 7

Applications—LA & COA

LA applications

None

COA application:

None

ADJOURNMENT Chairman Pilz made a motion, seconded by Vice Chair Bradford, to adjourn at

3:38PM. The motion was passed; three in favor and one absent. Voting in favor; were Chairman Pilz, Vice Chair Bradford and Secretary Dowhan. Mr. Carter, Board Member was absent.

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